**Overview of the Patient Portal**

The Patient Portal is a secure website that will allow you to communicate with us in a fast, reliable and easy-to-use fashion for ***non-urgent*** communications.

**The features of the Patient Portal include:**

**\***Send and receive secure messages for medical, front desk, referral or billing questions including secure message

 **\***View and pay statements

**\***Receive and review documents (immunization record, school excuse, physical form)

**\***Request and view appointments

**\***Send us attachments

**\***Request medication refills

**\***Research Center featuring: Healthwise Patient Education, Interactive Tools and Learning Center

 **Your invite is on the way to the email we have on file. You will be enrolling as your child’s guardian**. 

**Sample of Invitation Email to start the sign-up process of our new portal pppportalportal.**



**Step 1. Input patients Zip code and patients date of birth. Choose continue.**



**IMPORTANT!! STEP 2. First Time Users Must create an Account. Change first name and last name to parent or guardian. Choose continue.**

**If you have an existing account, log in to add your child to your account- see page 6 for additional instructions.**



**Step 3. Create Security Detail, be sure to complete all blank areas, then choose enter portal.**



**Adding sibling to an existing account.**

**Use “*already have an account*”**

**Use the user name and password that was used to create your “*First time user account”* And choose Enter** Portal

